Tuesday 29 April 2025

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on Wednesday 11 April 2025. I am pleased to confirm the following.

Please could you provide a copy of your Trust's current delegated levels of authorisation for budgeted revenue and capital expenditure? Specifically, I am seeking details of the authorisation limits by staff grade/role (e.g., Budget Holder, Ward Manager, Executive Director) and the required procurement process (e.g., informal quotation, formal quotation, tender) at each threshold.

For clarity, I am referring to a structure similar to the one shown in the attached example (provided from another NHS Trust), which outlines expenditure thresholds and the corresponding required approval and procurement method.

If available, please also include:

1.Any policy documents, flowcharts, or tables that detail these authorisation levels.
2.The procedures for obtaining quotations and tenders at various expenditure thresholds.
3.Any capital expenditure limits or variation thresholds that apply within your organisation.

Please see attached document**.**

If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely

Freedom of Information Team Lead
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

As a teaching hospital, we conduct education and research to improve healthcare for our patients. During your visit students may be involved in your care, or you may be asked to participate in a clinical trial. Please speak to your doctor or nurse if you have any concerns.

Chief Executive: Joe Harrison CBE
Chair: Heidi Travis OBE

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