

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on Monday 14th August 2023. I am pleased to confirm the following.

1. What services are included in the contract(s)? (e.g. printing vs scanning etc)

The Trust does not have a contract for print services.

2. Which supplier is delivering them? (If in-house, please confirm or if multiple providers please identify them).

In-house.

3. If the supplier is not the manufacturer, which manufacturer are the devices?

HP.

4. How many contracts does this entail and what's the award value for each?

NA.

5. When do these contracts expire and do they have any extensions?

NA.

6. What is the annual volumetric data (split by Annual Mono and Annual Colour print)?

<25% of our printing is colour.

7. What is the total number of devices supplied (split by Desktop Printer and Multi-Functional Device)?

The Trust as around 300 desktop devices and around 120 MFD's.

8. What Managed Print Service software solution do you use?

Safecom.

9. How many Mono MFDs and Colour MFDs do you have?

The Trust as around 70 mono & 50 colour MFD's.

10. What document management solution do you use?

MS SharePoint.

11. What High Volume printing devices do you use?

NA.

12. Were any framework agreements used to procure the goods/services? If so, which ones?

Yes, various.

13. Any documentation you can provide me with, e.g., the order form.

NA.

14. What department is managing the contract and who's the decision-maker?

NA.

15. How many Adobe Acrobat (standard, professional and reader) licenses do you have?

78.

16. What is the annual cost?

~£15K.

17. When is the renewal date?

October 23.

18. Who is responsible for the contract?

IT Department.

19. Do you use any other PDF editing tools?

MS Office 365 products.

20. Do you have a Hybrid Mail contract and when is the contract end date?

Synertec, March 2024.

21. Who at the Trust is responsible for the HM contract?

IT

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If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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