

***Request under Freedom of Information Act 2000***

Thank you for your request for information which we received on Thursday 28<sup>th</sup> September 2023. I am pleased to confirm the following.

**A copy of your policy or guidelines regarding the identification and implementation of reasonable adjustments for patients under the Equality Act 2010.**

Learning Disabilities Policy under review.

**Information on the processes and procedures in place for health and care workers within your organisation to record and communicate reasonable adjustments for patients, including the use of the Reasonable Adjustment Flag on the NCRS.**

Notifications via email to the Learning Disability, Site and Safeguarding Teams, when a patient with a learning disability attends the hospital.

**Details about the categories of adjustments and types of adjustments that can be recorded for patients on the Reasonable Adjustment Flag, as specified in the NHS guidance.**

Reasonable Adjustments are person specific and are documented on the flag / alert.

**Any documents or guidelines that you provide to your staff regarding the assessment and recording of patients' needs for reasonable adjustments, including communication requirements and impairments.**

Standard Operating Procedure in place for staff to raise and document a flag.  
'What Matters to Me' booklet in place.

**Information on how you ensure that reasonable adjustments are applied promptly and consistently across all care settings within the hospital.**

Learning disabilities Team meets every patient, completes a 'What Matters to Me' booklet with the patient, their family and carers. Then discusses findings with ward staff caring for the patient. Learning Disabilities nurse visits patients at least once per day.

**Any data or statistics related to the number of patients within your organisation who have been flagged as needing reasonable adjustments, and the types of adjustments commonly provided.**

Data analyst records Learning disability data.

**Information on how you comply with the legal obligation under the Equality Act 2010 to make anticipatory reasonable adjustments, particularly in cases where patients are**

**referred or present for care.**

Sustainable links with local care providers  
Collaborative working with Community Learning Disabilities Team, creating bespoke pathways for patients with a learning disability and or autism.

Learning Disabilities generic email and contact numbers widely shared.  
Draft Learning Disability and Autism Strategy.

**Any additional documentation, reports, or guidance related to your efforts to satisfy your legal obligations under the Equality Act 2010 and NHS contracts.**

Established links with BLMK  
Participates with BLMK and attends LeDeR panel.

**Details on any training or education provided to staff within your organisation regarding reasonable adjustments for patients with disabilities.**

Mandatory Oliver McGowan training for all staff.  
LD nurse provides bespoke training.  
Community Learning Disabilities Team provide staff training.  
Patients with a learning disability attend to provide staff training.

**The contact information of the designated individual or department responsible for overseeing the implementation of reasonable adjustments within your organisation.**

Matron for Patient and Family Experience.  
Learning Disabilities Nurse.

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If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator

For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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