

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 20 February 2023.

I am pleased to confirm the following.

1, What system(s) do you use to log & process Subject Access Requests (SARs) and Freedom of Information Requests (FOIs)?

Excel spreadsheet and local database

2, What case management software(s) do you use?

MKUH do not use one.

3, How much was spent on the purchasing of the system/software used in questions 1 & 2?

N/A

4, How many SARs have been made to the Trust within the last 6 months?

July – December - 893

5, How many SARs have gone over the deadline (including 30, 60 & 90 day cases) within the last 6 months?

5

6, How many FOIs have been made to the Trust within the last 6 months?

July – December - 325

7, How many staff do you have that log & process SARs/FOIs?

3 WTE

8, What software do you use for redactions (please include the software version) for SARs?

Adobe Acrobat

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If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still

unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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