

## Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 13 July 2022.

I am pleased to confirm the following.

### 1. Any record of how the plan(s) is to be accessed in an emergency.

There are hard copies of all plans held within Incident Coordination Centres at all command levels.

### 2. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

EPRR Policies, Procedures and Guidelines	Date of Review	Comment
MKUH EPRR Policy	2023	
MKUH BCMS Policy	2023	
Incident Response Plan (IRP) (Major Incident Plan)	2024	
Corporate Business Continuity Plan	2017	Under review for 2022
Service level Business Continuity Plans	Annually	Current review through BCMS Cycle HWP
HAZMAT/ CBRN	2024	
Severe Weather (heatwave, flooding, snow, and cold weather)	Annually	HWP and Extreme Winter Weather Policy in place
Pandemic Influenza	Ongoing	National COVID Pandemic Plan in place
Mass Casualties	2024	Outlined in MKUH IRP - to be put into own SOP
Evacuation & Shelter	2023	New national guidance out 2021 - Policy to be reviewed
Lockdown	2022	LSMS lead
Operation Consort	2022	VIP process held within LSMS Policy
Mass Fatalities	LRF Plan	Mortuary BCP in place (reviewed 2021)

note: Plans above are aligned to NHS Core Standards  
**Hospital hazard-specific subplans (for example CBRN)**

**3. Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.)**

Yes

**4. Any record of how the plans are to be accessed.**

Answered in question 1

**5. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)**

Answered in question 2

#### **Procedures to activate and deactivate plans**

**6. Any record of the existence of current procedures for when, how and by whom emergency response plan(s) are activated and de-activated. (Can be answered yes / no.)**

Yes

**7. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.)**

Yes

**8. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.)**

18th - 19th July 2022 = Response to Heatwave National Emergency (Level 4)

#### **Hospital emergency and disaster response plan exercises, evaluation and corrective actions**

**9. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.)**

Answered in question 8

**10. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.)**

Yes

Hospital recovery plan

**11. Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.)**

Yes

**12. Any record of how the plan(s) is to be accessed.**

Answered in Question 1

**13. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)**

Answered in Question 2

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If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator  
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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