

## ***Request under Freedom of Information Act 2000***

Thank you for your request for information which we received on 14 May 2021.

I am pleased to confirm the following.

### **Car Leasing**

- 1) **Does your organisation offer staff the ability to lease a car for private use? If so, please provide the following information for each supplier contract:**
  - a. **Supplier name** Tusker & T C Harrison
  - b. **Contract start date**  
TCH Salsa – 12/02/2020  
Tusker – 06/03/2014 – renewed 2020 via NOECPC framework
  - c. **Contract end date (dd/mm/yy)**  
TCH Salsa – 11/02/2023  
Tusker – Framework access terms – 4 years
  - d. **Name of framework the supplier was procured through** ESPO, NOECPC
  - e. **Number of employees with a lease car in March 2021?** 41
- 2) **Please provide the contact details of the individual within the organisation responsible for the car leasing contract:**
  - a. **Name** Sally King
  - b. **Job title** Head of HR Services & Compliance

### **Grey Fleet (employees that drive their own cars for business)**

- 3) **Do any employees at your organisation claim Grey Fleet mileage reimbursement?**  
Employees claim mileage reimbursement for travel using own vehicle
  - a. **If so, how many employees claimed during 19/20 (April 2019 – March 2021)?**  
445
- 4) **If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries)**  
£179,704.49
- 5) **Does your organisation have a Grey Fleet Policy?**  
We have a travel policy

6) **In the table below, please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers?**

This is not managed centrally at the moment but we are in the process of implementing this.

Duty of Care Check	Date of last check
DVLA Driving Licence Checks	N/A
MOT	N/A
Business Use Insurance Checks	N/A
Road Fund Licence Checks	N/A

**Salary Sacrifice Benefits**

7) **For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end dates, framework the provider was procured through and number of staff using the benefit.**

Salary Sacrifice Benefit	Supplier	Contract Start Date (dd/mm/yy)	Contract End Date (dd/mm/yy)	Framework	No. of staff using benefit in the last 12 months
Home Technology	Vivup	03/02/2021	02/02/2022	ESPO	138
Holiday Packages at home and abroad	N/A				

8) **Does your organisation have an external Employee Assistance Programme (EAP)?**  
**a. If yes, who is the provider?**

Vivup

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If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator  
 For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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