

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 07 September 2020.

I am pleased to confirm the following.

- 1. How many SARs have been made to your organisation in the last recorded 12 month period?**

19

- 2. Please provide a breakdown of the specific departments/directorates that these SARs relate to.**

Pharmacy
Estates
Thoracic Medicine
HR

- 3. Is there a central response to SARs or is it devolved to the departments involved?**

Central response

- 4. How many staff deal with responses - estimate of Full Time Equivalent needed to provide SAR responses (Alternatively - hours per typical SAR response)?**

1 WTE

- 5. Do you have any software to assist with SAR production (e.g. search over multiple unstructured document files, or automatic redaction of Personally Identifiable Information (PII))?**

No

- 6. Who has budget responsibility over the costs & resources required to respond to the SARs. Please provide Name: Title: Direct Email: Direct Phone Number:**

Information Governance Manager

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If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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