

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 02 November 2020.

I am pleased to confirm the following.

- 1) How many 2nd Class letters were franked through your hospital's franking machine(s) in the past 12 months:**

547,835

- 2) What is the franking charge currently being paid for a standard size 2nd Class letter?**

43p

- 3) What is the name of the person responsible for the Trust's Postal budget?**

Support Services manager.

- 4) Are your post room staff NHS employees or has the post room function been outsourced to an external company and if so, when does the contract end?**

The post room is staffed In-house

You are advised that this information is provided in accordance with the Freedom of Information Act 2000 and is for your personal use. Any re-use of this information will be subject to copyright and the Re-Use of Public Sector Information Regulations (1st July 05) and authorisation from Milton Keynes Hospital NHS Foundation Trust will be required. In the event of any re-use, the information must be reproduced accurately and not used in a misleading manner.

If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator

For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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'Re-use of Public Sector Information Regulations' and best practice.