

Mr James Allen

Dear Mr Allen

***Request under Freedom of Information Act 2000***

Thank you for your request for information which we received on 20 January 2021.

I am pleased to confirm the following.

**Rota Supplier Information**

- 1. Does your organisation use any third-party software to support the creation of staff rotas? If yes, please state the name of the supplier. (a rota is a pattern of shift work with no individuals attached to it. A rota is used to form a blueprint of compliance or rules based on working patterns for a department, team or unit e.g. to create junior doctor rotas compliant to the 2016 Junior Doctor contract. Rotas are not to be confused with rosters (when shifts are allocated to workers))**

Yes – Allocate e-Rota

- 2. Out of the following options, which staffing groups are rotas utilised for via your Rota system?**

- a. Medical- Consultants**
- b. Medical- Junior Doctors** Yes
- c. Nursing and Healthcare Assistants (HCAs)**
- d. Admin and Estates**
- e. Scientific, Therapeutic & Technical (STT) Staff and Allied Health Professionals (AHPs)** Yes

- 3. What is the contract start date for your rota supplier? (dd/mm/yy)**

01/04/2019

- 4. What is the contract end date for your rota supplier? (dd/mm/yy)**

31/03/2021

- 5. What was the annual cost of your rota supplier for the financial year 19/20 (April 2019 - March 2020)?**

£19,372

6. **Are there any exit costs incurred for changing rota supplier? If yes, please state the exit cost**  
N/A
7. **What framework was used to procure the rota supplier? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc**  
None
8. **Is your Rota supplier the same as your rostering supplier?**  
Yes
9. **Does your rota system integrate with your rostering system?**  
Yes, but this functionality is not fully used
- 10a. **Does your rota system integrate with your organisation's Payroll system?**  
No
- 10b. **If so, is the integration with payroll through an open API?**  
N/A
11. **What other third-party systems does your rota system integrate with?**  
None

#### **Functionality**

12. **Is your rota system used for the creation of rotas?**  
Yes
13. **Is your rota system used for the validation of rotas after they have been created?**  
Yes
10. 14. **Does your rota system provide exception reporting? (*Exception reporting is the formal mechanism that workers can use to register variations from their agreed work schedule, in terms of their working hours and training.*)**  
Yes
11. **Does your rota system automatically send completed rota patterns to the associated worker?**  
No
12. **Does your rota system provide online rota approval that can be accessed by multiple teams?**  
No
13. **Are there two separate teams in place at the organisation for supporting your rota system and your rostering system?**  
Yes

and the Re-Use of Public Sector Information Regulations (1st July 05) and authorisation from Milton Keynes Hospital NHS Foundation Trust will be required. In the event of any re-use, the information must be reproduced accurately and not used in a misleading manner.

If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Aimee Moore  
Freedom of Information Co-ordinator  
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

<p>Any re-use of this information will be subject to the 'Re-use of Public Sector Information Regulations' and best practice.</p>
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