

Temporary Staff Management and Spend (2019 – 2020)

Sourced Staffing Arrangements

1a. Do you have a master vendor (MV) or neutral vendor (NV) arrangement in place for sourcing agency staff? If so, please state which arrangement is in place

We do not use a master vendor

1b. What is the name of the MV/NV provider?

N/A

1c. Please provide the contract start and end date for this provider

N/A

Temporary Staffing Spend

2. How much did the organisation spend on agency (non-contract) staff and internal bank staff for the financial year 19/20 (April 2019 - March 2020). Please fill in the table to represent the agency and bank spend for the below staffing groups-

Staffing Groups*	Agency (non-contract) Spend 19/20	Internal Bank Spend 19/20
Ambulance staff	0	0
Administration and Estates	£490k	£2,220k
Medical and Dental	£3,857k	£2,683k
Nursing and Healthcare Assistants	£2,638k	£13,105k
Healthcare Science	0	0
Scientific, Therapeutic and Technical Staff (STT) inclusive of AHP's	£783k	£485k

**Clarification of each staffing group and the roles included in these groups (defined by NHS Digital) can be found in the table on the next page.*

Direct Engagement/Outsource Employment Solution

3a. Does the organisation use a third party to provide a Direct Engagement (DE)/Outsourced Employment Solution? (This is where the NHS organisation sources agency staff via a recruitment agency but hold a direct contract between the organisation and the worker - there is often VAT savings associated to this employment model)

Yes

3b. What is the name of the DE/Outsourced Employment supplier? (e.g 247Time/Allocate, PlusUs, Retinue, Liaison etc.)

247Time/Allocate

3c. Under the DE/Outsourced Employment arrangement, which staffing groups are managed? For example; Medical, Admin, Scientific etc. Please list all applicable

Medical and AHPs

3d. Does your DE supplier provide reporting as part of their service? For example, producing NHS Improvement weekly return reports

Yes

3de. Please provide the contract start and end date for the DE supplier

1 April 2018 – 31 March 2020

3f. How much did the organisation spend in 19/20 for the provision of the direct engagement service?

£38,846.15

Staffing Group Clarifications

Staffing Group	Definition
Ambulance Staff	Both registered ambulance staff and support to registered ambulance staff
Administration & Estates	Non- Clinical staff and non-clinical support staff including non-clinical managers and administration officers.
Medical & Dental	Registered Doctors and Dentists
Nursing and HCA Staff	Registered Nurses, Midwives and Health Care Assistants
Healthcare Science	Registered qualified and other staffing working in defined healthcare scientist role
Scientific, Therapeutic and Technical Staff (STT) inclusive of AHP's	Scientific staff, including registered Pharmacists, Psychologists, Social Workers etc