

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 21 January 2020.

I am pleased to confirm the following.

1. How does your trust administer Mandatory and Statutory training to your substantive Healthcare and Non-Healthcare staff? (in-house or external provider)

This training is provided by face to face classroom training (in-house and external providers), workbooks and e-learning modules.

2. If you utilise an external provider who do you use?

We use IKON for Conflict Resolution Training and private contractors for Moving and Handling

3. If you provide training internally who is the head of your training department?

This information is exempt under Section 40 – Personal Information

4. Please provide information about which mandatory and statutory training courses you provide for your substantive healthcare and non-healthcare staff.

1. Basic Life Support
2. Blood Components Awareness
3. Conflict Resolution
4. Equality, Diversity and Human Rights
5. Fire Safety
6. Health Record Keeping
7. Health, Safety and Welfare
8. Information Governance
9. Infection Prevention and Control
10. Medicines Management
11. Mental Capacity Act
12. Moving and Handling Level 1&2
13. Safeguarding Adults Level 1&2
14. Safeguarding Children Level 1,2&3

5. Please provide information regarding how many healthcare and non-healthcare substantive staff complete Mandatory and Statutory training annually.

All staff have to complete at least one course annually at the Trust and our current substantive head count is 3578 employees

6. How much does it cost to train a healthcare member of staff and a non-healthcare member of staff every year?

We are unable to break this down by cost as most of the training is provided by internal leads and the external course providers are paid for by the specialty leads for that area.

7. What is your current spend in 2019 on agency nurses, AHPs and Doctors?

Nursing	£2.526mn
Doctors	£4.004mn
AHP's	£1.223mn

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If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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