

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 19 December 2019.

I am pleased to confirm the following.

1) How many staff do you currently employ to undertake RTT validation tasks?

The Trust does not employ staff specifically to undertake RTT validation alone. For clarification, in responding to this request, the Trust is interpreting the term validation to comprise both retrospective correction of RTT pathways and prospective tracking, ie taking action to move patients along to the next step in their journey.

The following staff undertake both RTT validation and tracking as a part of their role.

Staff Group	Managed by	Validation, tracking or both	Number of staff (WTE)
Patient Pathway Co-ordinators	Patient Access	Both	40
Central Admissions Team	Patient Access	Both	14
Elective Care Training Team	Patient Access	Validation	4

2) How many more permanent or temporary staff are expected to be needed over the next 12 months?

Currently the Trust have sufficient permanent staff in place to undertake the roles of both validation and tracking. The recently created Elective Care Training Team will deliver training over the next 12 months and it is anticipated that through this training and the learning from the validation/tracking work, the data quality for patients on the RTT pathways will improve. Hence in light of this investment, it is not currently envisaged that additional recruitment will be undertaken over the next 12 months.

3) How many open RTT pathways do you have currently?

Currently the Trust has 15261 RTT open pathways.

4) How many staff do you currently employ to undertake clinical coding validation tasks?

The Trust employs 1 WTE staff member who is responsible for Auditing and Training the Clinical Coding team. The individual spends 50% of their time auditing clinical coding records and where appropriate correct these before the national deadlines. Hence in

summary there is 0.5 WTE staff member dedicated to clinical coding validation.

5) How many more permanent or temporary staff are expected to be needed over the next 12 months?

The Trust does not intend to employ in respect of clinical coding validation over the next 12 months.

6) Do you operate and utilise a live bed state system?

The Trust does not operate a dedicated bed management system.

7) Has your organisation implemented any centralised or 24-hour bed management process, or have an automatic electronic utilisation data capture solution?

The Trust has not implemented a centralised or 24-hour bed management system.

8) If so, which processes, or solutions are in use?

Not Applicable

9) What is the name, job title, and department contact email address of the primary decision maker for change control of the bed state process?

As the Trust does not have a dedicated bed management system, there is no primary decision maker for change control for the bed state process.

10) How many Urgent Care/Emergency Department staff have access to the spine lookup and validation service to verify demographics at the point of patient registration?

There are currently 32 staff with the ED Receptionist position which allows them access to the spine lookup and validation service to verify demographics at the point of patient registration.

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If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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