

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 20 January 2020.

I am pleased to confirm the following.

1. Please provide the staff structure for the Information Governance/Privacy Team

Please see attached

2. Please provide the Job role/title for each member of the team

Please see attached

3. Please provide the Key responsibilities /Job Description each member of the team

Information Governance Officer – FOI
Information Governance Officer - DPST
Information Governance Administrator – Access to Health Records

4. Please include WTE for each role

Information Governance Manager – 1 WTE
Deputy Information Governance Manager – 1 WTE
Information Governance Officer x 2 – 2 WTE
Information Governance Administrator – 1 WTE

5. Please provide the Banding for each post

Please see attached

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If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still

unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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