

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 31 October 2019.

I am pleased to confirm the following.

1. What is the size of your informatics team (FTE)?

The current informatics team has 5 FTE who provide performance reporting for the Trust.

a. How many (or what %) of the informatics team are dedicated to workforce/HR reporting (FTE)?

**By informatics, I would be referring to those within the IT team that would be analysing insights for reporting outputs - business analyst type roles. There may be a specific team dedicated to workforce or employee reporting*

There is no dedicated individual who is responsible for workforce/HR reporting. The team typically spend 5% of their time on collating information to present in dashboards relating to workforce/HR reporting.

2. Of the workforce/employee reporting, what is the estimated time split between standard and non-standard (custom) reporting. (examples of standard reports could include the weekly and monthly agency returns to NHS improvement and HR reporting inputs to the monthly board reports).

All the time (5% highlighted above) is spent on standard reporting.

3. Does the trust use an analytics platform or a business intelligence (BI) reporting tool to support their organisational workforce/HR reporting requirements - excluding ESR? If so, can you please answer the below:

a. Name of the platform/reporting tool used (i.e. Qlik, Tableau, Spotfire, Microsoft)

The team do not use any dedicated reporting tools such as Qlikview, Tableau, PowerBI. All information is represented using Microsoft Excel and Word.

b. Annual cost for 18/19: No dedicated cost associated with reporting tools.

c. **Contract start and end date:** Not Applicable

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If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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