

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 10 September 2019.

I am pleased to confirm the following.

1. How many meetings of the Council of Governors are held a year?

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2. Please supply the attendance figures for each governor across the past 12 month period

Details of Governors' attendance at Council of Governor meetings over the last 12 months are set out in Appendix 2 to the 2018/19 Annual Report and Accounts which can be found on the Trust's website at <https://www.mkuh.nhs.uk/about-us/public-documents/annual-reports>

3. When elected to office what was the percentage turnout rate of members voting. Please break this down by those voting on-line and those voting the traditional postal way.

Please see attached. It is not possible to break the turn-out rate down by those voting on line and those doing so by post.

4. Of the total membership of Milton Keynes University Hospital how many would be expected to vote on-line and how many to use the traditional postal methos.

32.4% would be expected to vote online and 67.6% by post.

5. What is the process for removing from the membership roll any person who

moves away from the area or dies? How does the member register know of such happening?

If a member decides to move away from the area, it is for them to notify the Trust of this and their details would be removed from the membership database. Sometimes this does not happen and notification is received from new residents of the relevant address, and this information is immediately acted upon. If a member passes away while under the hospital's care, the Membership Office is automatically notified and the database is updated.

6. Please advise each current vacant position on the council of governors and advise how long each position has been vacant.

Current vacancies:

- a. Extended area (1) – since March 2018
 - b. Nurses and midwives (2) – since August 2013 and September 2019
 - c. Non-clinical staff groups (2) – since October 2016 and February 2019
 - d. Milton Keynes Council (1) - since April 2019
7. How can members of Milton Keynes University Hospital access minutes of meetings held by the council of governors?

Minutes of the public meetings of the Council of Governors are published on the Trust website as part of the papers for subsequent meetings. They can be found at <https://www.mkuh.nhs.uk/about-us/governors-and-members/agendas-and-meetings>. The minutes of the meeting held in July 2019 will be uploaded onto the site in advance of the next meeting on 7 November.

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If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS

Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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