

## **Request under Freedom of Information Act 2000**

Thank you for your request for information which we received on 12 October 2018.

I am pleased to confirm the following.

### **1. Does your Trust use a document management/workflow system(s)? If yes could you give details of the following:**

- **Name of supplier(s);** CCubeSolutions
- **Name of solution(s);** CCubeSolutions EDRM
- **The original date of purchase or contract start date(s);** 2010
- **Contracts due to expire up until 2020;** Renewed annually
- **Details of expenditure for the year 2016, 2017 and 2018**  
2016 - Nil  
2017 - Nil  
2018 - £34k

### **2. Does your Trust use software solutions/apps? If yes could you give details of the following:**

- **Name of supplier(s);**
- **Name of solution(s);**
- **The original date of purchase or contract start date(s);**
- **Contracts due to expire up until 2020;**
- **Details of expenditure for the year 2016, 2017 and 2018;**

As above for software solutions. Please note the Trust does not use Apps.

### **3. If relevant, what is the cost of the annual support/ maintenance contracts for the solutions highlighted in Q1 and Q2 for the year 2016, 2017 and 2018;**

2016 - £45k  
2017 - £62k  
2018 - £79k

### **4. Details of your main challenge in regards to efficient document management;**

N/A

### **5. Details of expenditure for document storage, both physical and digital for the year 2016, 2017 and 2018 broken down by:**

- **Date;**
- **Storage method;**

Please find attached.

Please note we are unable to differentiate between digital and physical storage.

**6. Details of how you:**

- **Capture and retract important information from scanned/digital documents;**

- **Name of supplier (s);**

**Name of solution(s)/software;**

The Trust uses Adobe Acrobat XI Pro to redact/retract information from scanned and digital documents.

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If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom Of Information Co-ordinator

For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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