**CONTACT SHEET FOR THE PALS TEAM**

If you have a concern or complaint or need information regarding your own care or the care of a relative, then please speak with staff as soon as possible so that we may work with you to resolve your concerns and provide appropriate information immediately. Each ward and department has a Senior Sister/Charge Nurse or Manager that will be able to help.

If you would like support and advice on how to obtain information or take forward your concerns you can contact our PALS Team. Telephone 01908 995954, Email [PALS@mkuh.nhs.uk](mailto:PALS@mkuh.nhs.uk), Mobile Phone (text only) 07773577923, Visit the PALS Office in the main reception.

**If you would like to receive a call from the PALS team then please complete this form, including brief details of your enquiry/concern, and we will aim to contact you by no later than the next working day.**

**Full name**..............................................................................................................................................

**Address** ……………………………………………………………………………………………………..

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**Contact telephone numbers:**

**Home** ………………………………………. **Mobile**………………………………. ……

**E-mail** …………………………………………………………………………………………………….

**D.O.B**…………………………………….. **Hospital Number/MRN** ……………………….

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| **Area/s Concerned** |
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| **Brief Details:** |
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| **Questions/Concerns for Investigation** |
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| **Outcome required** |
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