NHS Foundation Trust

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Date: 31 August 2018

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For people who have hearing loss
Minicom 01908 243924

## Request under Freedom of Information Act 2000

Thank you for your request for information which we received on 17 August 2018.

I am pleased to confirm the following.

## Questions relating to weekday activity:

1) What are your weekday opening hours?

0900 - 1700, however a 24/7 service is in place.

2) If your opening hours are over 8.5 per day, how do you cover the hours that exceed 8.5 (e.g. through shift work, overtime, etc.)?

Through extended working day late shifts, AFC.

3) How do you cover laboratory operation outside of opening hours (e.g. through shift work, overtime, etc.). What samples are processed during this time, and what is the level of staffing?

Yes shift in a Blood sciences 24/7 AFC, microbiology have on call after midnight, also harmonised against AFC. Lone BMS per department with support staff up until 7pm

4) What is your pay arrangement for weekday out of hours service (e.g. Agenda for Change, local agreement, etc.)?

**AFC** 

5) Where a local agreement is in place, what is the rate of payment?

N/A

Questions relating to weekend and Bank Holiday activity:

6) What are your weekend and Bank Holiday opening hours?

24/7 service, however 9am to 4 pm to visitors.



7) How do you cover laboratory operation during opening hours (e.g. through shift work, overtime, etc.). What samples are processed during this time, and what is the level of staffing?

Contractual hours, shifts, Inpatients, outpatient, GP work.

8) What is your pay arrangement for weekend out of hours service (e.g. Agenda for Change, local agreement, etc.)?

**AFC** 

9) Where a local agreement is in place, what is the rate of payment?

N/A

## **General questions:**

10) Where "out of hours" work forms part of a staff member's 37.5 hours, is time owed to the department, or are these hours written off?

No

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If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,

Freedom Of Information Co-ordinator For and on behalf of Milton Keynes Hospital NHS Foundation Trust

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