Standing Way
Eaglestone
Milton Keynes
MK6 5LD
01908 660033
www.mkuh.nhs.uk

*Request under Freedom of Information Act 2000*

Thank you for your request for information which we received on 12 October 2018.

I am pleased to confirm the following.

**What is your Trusts annual F.C.E (Finished Consultant Episodes)?**

Financial Year 2017-18 – 87,635

**What are your accredited clinical coders (ACC) expected coding input figures per day/per week/per month/per year?**

Work to a target of 30 per Coder on the understanding that some will achieve more in a day and others less due to casemix variation and level of experience

**How many trainee clinical coders do you currently have?**

Four

**How many accredited clinical coders (ACC) do you currently have?**

Three (this figure does not include the ACC staff mentioned in the next question)

**How many auditors, trainers and team leaders / deputies do you currently have?**

One Trainer & Auditor post (combined role)
Three Team Leader posts
One Deputy post

**What band are your trainee clinical coders?**

Novice – Band 3
Experienced but not ACC qualified – Band 4

**What band are your ACC's?**

Band 5

**What band are your auditors, trainers, team leaders, deputies?**

Auditor & Trainer – Band 6
Team Leaders – Band 6

As a teaching hospital, we conduct education and research to improve healthcare for our patients. During your visit students may be involved in your care, or you may be asked to participate in a clinical trial. Please speak to your doctor or nurse if you have any concerns.

Chief Executive: Joe Harrison
Chairman: Simon Lloyd

Deputy – Band 7

**Do you pay any recruitment and retention (R&R) to your clinical coders and If so, what percentage/annual amount?**

Yes, 10% recruitment and retention premium for Bands 3 – 5 and 20% for Bands 6 and above.

**Do you link the IHRIM National Clinical Coding Qualification (NCCQ UK) to a qualification of similar level?  If so, what level of qualification?**

No

**Do your trainers and auditors perform training courses, workshops and audits to clinical coders external to your Trust?**

No

**Are your trainers, auditors, team leaders/ deputy's expected to code and if so, how often?**

Yes, there is an expectation that all staff in these posts perform routine coding duties.  How often will vary depending on the departmental need and other commitments but they can expect to code records every week.

**Do your clinical coders perform overtime on a regular basis? If so, how many hours per month?**

No

**What is your Trusts coding target for completing the months discharged patients?**

95% complete 7 days prior to the NTPS reconciliation submission date.
100% complete 7 days prior to NTPS post-reconciliation submission date.

If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely,
Freedom Of Information Co-ordinator
For and on behalf of Milton Keynes Hospital NHS Foundation Trust