

## DISCLOSURE LOG

1 May 2018 – 31 May 2018

Date	Ref No	Information Requested and Response	Links to Additional Information
1-5-18	4049	Please find spreadsheet attached.	<a href="#">Link to spreadsheet</a>
1-5-18	4050	<p><b>1. Present main supplier of IOLs for cataract operations.</b></p> <p>Spectrum</p> <p><b>2. Length of existing contract and end due date</b></p> <p>The Trust has a rolling contract with Spectrum</p> <p><b>3. Purchase route via direct hub. If hub, which one? If direct, when was the tender done?</b></p> <p>The Trust purchase through a hub; Health Trust Europe</p> <p><b>4. Volume of cataracts per year</b></p> <p>2015/16 - 963 2016/17 - 1104 2017/18 - 1165</p> <p>Please note included are the number of inpatient spells for patients who were discharged from MKUH between 1st April 2015 and 31st March 2018, and any of the below C75 OPCS Procedure Codes were coded to the inpatient spell as the primary procedure and paired with a secondary code from C71 or C72 codes listed below.</p> <p>C751 Insertion of prosthetic replacement for lens NEC C752 Revision of prosthetic replacement for lens C753 Removal of prosthetic replacement for lens C754 Insertion of prosthetic replacement for lens using suture fixation C758 Other specified prosthesis of lens C759 Unspecified prosthesis of lens</p>	

		<p>C711 Simple linear extraction of lens  C712 Phacoemulsification of lens  C718 Other specified extracapsular extraction of lens  C719 Unspecified extracapsular extraction of lens  C721 Forceps extraction of lens  C722 Suction extraction of lens  C723 Cryoextraction of lens  C728 Other specified intracapsular extraction of lens  C729 Unspecified intracapsular extraction of lens</p> <p>We have also counted rare cases where 'C712 Phacoemulsification of lens' was assigned as the primary procedure.</p> <p>Patient admissions have been provided rather than procedures, however, usually only one cataract operation would be carried out per admission.</p> <p><b>5. Contact details of the Clinical and Purchasing person who head up the decision making processes for IOL choice.</b></p> <p>Please note individual staff details are exempt under Section 40, Personal Information (where disclosure may contravene the Data Protection Act) unless permission to release is given or the information is already in the public domain.</p>	
2-5-18	4051	<p><b>1. The number of overseas visitors, migrants and former UK residents who have been charged upfront for healthcare treatment by the Trust since October 2017 (excluding private patients using paid-for services offered by the Trust)</b></p> <p><b>2. The total costs charged for the treatments referred to in question 1</b></p> <p><b>3. The number of overseas visitors, migrants and former UK residents who have been refused healthcare treatment by the Trust since October 2017 because they did not pay upfront charges that were imposed (excluding private patients using paid-for services offered by the Trust)</b></p> <p><b>4. Any data the Trust holds on the reasons for the refusal/inability of the patients referred in response to question 3 to pay the imposed upfront charges</b></p> <p><b>5. Any data the Trust holds on the conditions the patients referred to in response to question 3</b></p>	

		<p><b>wished to be treated for, or alternatively the treatments that were subject to the imposed charges (these may be grouped into over-arching categories for data protection reasons)</b></p> <p>The Trust does not record the information requested in an easily obtainable format. However, please see figures below which we hope you will find useful.</p> <p><b>Between October 2017 and April 2018:</b></p> <ul style="list-style-type: none"> <li>• £163,219 was raised relating to 66 invoices</li> <li>• £32,241 has been paid for 16 invoices</li> <li>• £130,979 remains outstanding relating to 50 invoices</li> </ul>	
3-5-18	4052	<p><b>I understand your trust uses external providers to deliver some aspects of your trusts ophthalmology service. Please kindly outline which suppliers you utilise and the total amount spent for Insourced or outsourced ophthalmology services during the months of November 2017 – March 2018:</b></p> <p>I can confirm the Trust did not outsource any ophthalmology services during the months of November 2017 – March 2018.</p>	
3-5-18	4053	<p>1. <b>Spend on agency recruitment fees for permanent staff (not including salaries) – medical staff</b></p> <p>£10,352.80</p> <p>2. <b>Spend on agency recruitment fees for permanent staff (not including salaries) – nursing staff</b></p> <p>£0</p> <p>3. <b>Spend on agency recruitment fees for permanent staff (not including salaries) – allied health professionals (AHPs) and health science services (HSS) staff</b></p> <p>£168.86</p> <p>4. <b>Spend on agency recruitment fees for permanent staff (not including salaries) – non medical, non clinical (NMNC) staff</b></p> <p>£5,008</p>	

3-5-18	4054	<p><b>1. Internal spend bank staff management</b></p> <p>2017 – 2018      £177k</p> <p><b>Outsourced spend on bank staff management</b></p> <p>N/A - The Trust do not outsource bank staff management.</p>	
3-5-18	4055	<p><b>Please provide your spend on recruitment process outsourcing in the last available full financial year (please note the year in your response).</b></p> <p>All recruitment is done in house therefore there are no outsourcing costs.</p>	
8-5-18	4056	<p><b>1. Do you have a fracture clinic service at your trust?</b> Yes</p> <p><b>2. If so, do you have a fracture liaison nurse, or fracture liaison services for your patients?</b> Yes</p> <p><b>3. If so, is this service commissioned by the acute trust, or the CCG?</b> Acute Trust</p> <p><b>4. Please provide a list of all the CCGs which commission your services.</b> N/A</p> <p><b>5. If your fracture liaison service is commissioned by CCGs, which CCGs commission you to provide the fracture liaison service?</b> N/A</p>	
8-5-18	4057	<p><b>1) How many members of staff (including former members of staff and locum staff working for the Trust) has the Trust investigated using RIPA powers? Please break this down by year.</b></p> <p><b>2) What type of investigation was done under RIPA? E.g. copies of emails, internet history, etc?</b></p> <p>I can confirm the Trust has not carried out any RIPA investigations in the last 3 years.</p>	
8-5-18	4058	<p><b>1. The name of your supplier for electricity and gas, for each year as far back as possible without incurring unreasonable cost or working time for you.:</b></p>	

		<p>Gas Supplier - Corona Electricity Supplier - EDF Electricity</p> <p><b>2. The unit rate and standing charge you are currently being charged by your energy supplier.</b></p> <p>Corona unit rate £0.01787 Standing charges CCL rate £0.00198 Combined 'daily rate' £153.65 EDF unit rate £0.07397 (ex VAT) Average total unit rate of various other charges Inc. CCL £0.0225</p> <p><b>3. The cost of your energy bill for the past 12 months, for electricity and gas.</b></p> <p>EDF Electricity Jan to Dec 2017 £1,200,223.41 (Inc. VAT) Corona Gas Jan to Dec 2017 £563,926.34 (Inc. VAT)</p>																							
8-5-18	4059	<p><b>1. Spend on temporary staff through the trust's staff bank</b> Bank £13,087k Locums £1,985k (not sure if they'll want this figure including?)</p> <p><b>2. Spend on temporary staff through agencies</b> Total agency spend £11,451k</p> <p><b>a. Spend on temporary staff by agency (agency names can be anonymised if necessary)</b></p> <table data-bbox="414 973 750 1409"> <thead> <tr> <th></th> <th>£K</th> </tr> </thead> <tbody> <tr> <td>Supplier A</td> <td>3664.59</td> </tr> <tr> <td>Supplier B</td> <td>655.62</td> </tr> <tr> <td>Supplier C</td> <td>426.07</td> </tr> <tr> <td>Supplier D</td> <td>276.35</td> </tr> <tr> <td>Supplier E</td> <td>127.85</td> </tr> <tr> <td>Supplier F</td> <td>125.78</td> </tr> <tr> <td>Supplier G</td> <td>92.98</td> </tr> <tr> <td>Supplier H</td> <td>72.88</td> </tr> <tr> <td>Supplier I</td> <td>69.03</td> </tr> <tr> <td>Supplier J</td> <td>68.44</td> </tr> </tbody> </table>		£K	Supplier A	3664.59	Supplier B	655.62	Supplier C	426.07	Supplier D	276.35	Supplier E	127.85	Supplier F	125.78	Supplier G	92.98	Supplier H	72.88	Supplier I	69.03	Supplier J	68.44	
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8-5-18	4060	<p><b>Please provide the following information that you have pertaining to your spend on temporary nursing staff in the last full available financial year (please note the year in your response).</b></p> <p>Figures below relate to financial year 2017/18.</p> <table> <tr> <td>1.</td> <td><b>Spend on temporary nursing staff through your staff bank, by band (1-9)</b></td> <td>£7,527k</td> </tr> <tr> <td>2.</td> <td><b>Spend on temporary nursing staff through agencies, by band (1-9)</b></td> <td>£5,269k</td> </tr> </table>	1.	<b>Spend on temporary nursing staff through your staff bank, by band (1-9)</b>	£7,527k	2.	<b>Spend on temporary nursing staff through agencies, by band (1-9)</b>	£5,269k	
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8-5-18	4061	Please find attached completed spreadsheet.	<a href="#">Link to spreadsheet</a>						
9-5-18	4062	Please see spreadsheet attached.	<a href="#">Link to spreadsheet</a>						
9-5-18	4063	<p><b>Under the freedom of information please can I request the following information:</b></p> <p><b>1.The name and email address of your Clinical Director of Pathology</b>  <b>2.The name and email address of your Service manager of Pathology</b>  <b>3.The name and email address of your Lead Pathologist</b></p> <p>The Trust organisational structure can be found on our website at :  <a href="http://www.mkhospital.nhs.uk/images/comms/BoD/MKUH_Org_Chart_Spring_2017_web.pdf">http://www.mkhospital.nhs.uk/images/comms/BoD/MKUH_Org_Chart_Spring_2017_web.pdf</a></p> <p>Please note details relating to individual members of staff outside of those on the website are exempt under Section 40 Personal Information (where disclosure may contravene the Data Protection Act).</p>							
9-5-18	4064	<p><b>Please can you let me know: During the last financial year (FY 17/18,) the total amount spent on replacing patients damaged or broken spectacles (glasses,) hearing aids and dental prostheses. A total for all items would be great. There is no need for costs by impairment device type.</b></p> <p>The Trust does not offer a service that replaces broken spectacles or dental prostheses. These services will be carried out in the community.</p> <p>With regards to hearing aids, the Trust does not record this information.</p> <p>However, in the financial year requested, £125.00 was spent on reimbursements for replacements procured by the patients, and reclaimed via the Losses and Special Payments Committee. These are not items directly replaced by the trust.</p>							
10-5-18	4065	Please see spreadsheet attached.	<a href="#">Link to spreadsheet</a>						
10-5-18	4066	<b>Can you update the attached spreadsheet where we ask about general IT infrastructure please?</b>	<a href="#">Link to spreadsheet template</a>						

		<p>The Trust has produced a document entitled "IT FOI Answers" which can be found on the website at <a href="http://www.mkhospital.nhs.uk/index.php?view=download&amp;alias=1559-it-foi-answers&amp;category_slug=freedom-of-information-foi-disclosure-logs-2017&amp;option=com_docman&amp;layout=table&amp;Itemid=700">http://www.mkhospital.nhs.uk/index.php?view=download&amp;alias=1559-it-foi-answers&amp;category_slug=freedom-of-information-foi-disclosure-logs-2017&amp;option=com_docman&amp;layout=table&amp;Itemid=700</a></p> <p>If you cannot find the information you are looking for within this document please come back to me and I will endeavour to respond as soon as possible.</p>	
10-5-18	4067	<p><b>Can you kindly let me know which sexual health software, your sexual health clinics are using, across the trust, please?</b></p> <p>Blithe Lilie is the current software used by the Sexual Health &amp; HIV services</p> <p><b>Can you also let me know the contract renewal dates, please?</b></p> <p>Recent approval of 2018/19 support renewal (i.e., standard maintenance charges for the Lilie system) is for 1st Jul 2018 to 31st December 2018</p>	
	4068	Duplicate request	
14-5-18	4069	<p><b>Please tell me approximately how much was spent from public funds to set up this new system</b></p> <p>Section 43 is a qualified exemption, and we are required to assess as objectively as possible whether the balance of public interest favours disclosing or withholding the information. Our view that section 43 applies to your request is based on the judgement that the Trusts ability to purchase products at a competitive price would be compromised by disclosure.</p>	
14-5-18	4070	<p><b>1. The supplier who provides the software to the organisation?</b></p> <p>N/A</p> <p><b>2. The cost associated with the software. Please provide me with the annual spend.</b></p> <p>N/A</p> <p><b>3. What is the brand of the software?</b></p> <p>N/A</p> <p><b>4. What is the duration of the contract?</b></p> <p>N/A</p>	

**5. When does this contract expires?**

N/A

**6. When does the organisation plan to review this contract?**

N/A

**7. Can you please provide me with the contract description of the services provided under the agreement with the supplier? This also includes potential extensions and support and maintenance services.**

N/A

**8. What is the organisation's annual energy spend for the following:**

**a. Electricity** - EDF Electricity Jan to Dec 2017 £1,200,223.41 (inc VAT)

**b. Gas** - Corona Gas Jan to Dec 2017 £563,926.34 (inc VAT)

**c. Water** - Anglian Water Jan to Dec 2017 £276,991 (NIL VAT)

**9. What is the total number of meter points for Electricity for:**

**a. Non Half Hourly (NHH) meter points** N/A

**b. Half Hourly (HH) meter points** 2

**10. What is the total number of Gas meter points?**

2

**11. What is the total number of Water meter points?**

1



		<p><b>12. What is the total number of meter points for specialist gases and liquids?</b></p> <p>N/A</p> <p><b>13. Can you please provide me with the contact details of the key person responsible for this contract or around energy management.</b></p> <p>Phil Eagles Associate Director of Estates</p> <p><b>14. Can you please send me the organisations' energy management strategy/plan that covers 2018?</b></p> <p>N/A</p>	
14-5-18	4071	<p><b>Please provide the information for all questions for the calendar years 2012, 2013, 2014, 2015, 2016, and 2017 (if available).</b></p> <ul style="list-style-type: none"> <li>• <b>How many women accessed pregnancy termination services provided by your NHS organisation in each of the listed years?</b></li> </ul> <p>N/A</p> <ul style="list-style-type: none"> <li>• <b>How many women accessed pregnancy termination services provided by your NHS organisation in each of the listed years - pre six weeks gestation/between six and 12 weeks gestation/between 12 and 20 weeks/between 20 and 24 weeks/post 24 weeks?</b></li> </ul> <p>N/A</p> <ul style="list-style-type: none"> <li>• <b>How many women had a termination by mifepristone and misoprostol medication in each of the listed years? '(The abortion pill)'</b></li> </ul> <p>N/A</p> <p>I can confirm the Trust do not offer a pregnancy termination service. The Trust will only perform a termination is there a complication with the foetus but not for an unwanted pregnancy.</p> <ul style="list-style-type: none"> <li>• <b>How many centres in your Trust offer pregnancy termination services?</b></li> </ul>	

N/A

- **What are their locations?**

N/A

- **How many people accessed contraceptive services provided by your NHS organisation in each of the listed years?**

Please contact Milton Keynes CCG to obtain this information. It is not recorded by the Trust.

- How many people accessed STI health services provided by your NHS organisation in each of the listed years?
- How many people accessed HIV or AIDs services provided by your NHS organisation in each of the listed years?

Please note that we are unable to “split” patients into HIV and GUM. The results below are for both sets of patients:-

*How many people accessed HIV, AIDS, STI health services provided by your NHS organisation in each of the listed years?*

<b>Year 2012</b>	<b>Services in 2012 managed by Virgin Care</b>
<b>Year 2013</b>	<b>Managed by Virgin Care</b>
<b>Year 2014</b>	<b>Managed by Virgin Care</b>
<b>Year 2015</b>	<b>From April 2015 total = 9679</b>
<b>Year 2016</b>	<b>14,469</b>
<b>Year 2017</b>	<b>15,454</b>

- **How many centres in your Trust offer STI or HIV health services?**

One

- **What are their locations?**

Stratford Suite, Milton Keynes University Hospital, NHS Foundation Trust.

12-5-18	4072	<p><b>I was wondering if you could give us some numbers of patients ie growth in the last say 10 years?</b></p> <p>The Trust do not hold the information requested in an easily obtainable format.</p> <p>Below is a link to the NHS England website where all statistics on all the monthly Hospital activity data is published on a public domain which might be of interest to the requestor for their purpose. Also included is a link to the Trusts annual reports which may contain data of interest.</p> <p><a href="https://www.england.nhs.uk/statistics/statistical-work-areas/hospital-activity/monthly-hospital-activity/mar-data/">https://www.england.nhs.uk/statistics/statistical-work-areas/hospital-activity/monthly-hospital-activity/mar-data/</a></p> <p><a href="http://www.mkhospital.nhs.uk/index.php?view=list&amp;slug=annual-reports&amp;option=com_docman&amp;layout=table&amp;Itemid=646">http://www.mkhospital.nhs.uk/index.php?view=list&amp;slug=annual-reports&amp;option=com_docman&amp;layout=table&amp;Itemid=646</a></p>	
15-5-18	4073	<p><b>I would like to make a Freedom of Information Request (FOI) for financial year 2017-18.</b></p> <p><b>I would be very grateful if you could provide me with the following information: -</b></p> <ul style="list-style-type: none"> <li>• <b>Agency spend on Medical Locums/Doctors</b> £4.442m</li> <li>• <b>Agency spend on AHP's (Allied Health Professionals) and HSS (Health and Social Sciences)</b> £1.159m</li> <li>• <b>Agency spend on Nursing</b> £4.036m</li> <li>• <b>Agency spend on NMNC (Non-Medical, Non Clinical)</b> £1.813m</li> <li>• <b>Do you use a Direct Engagement model to engage locum staff?</b> Yes</li> <li>• <b>If so, please state the name of the company used</b></li> </ul>	

		247Time				
		<b>What is the expiry date for this contract?</b>				
		31 <sup>st</sup> March 2020				
16-5-18	4074	Please find completed questionnaire attached.				<a href="#">Link to questionnaire</a>
17-5-18	4075	Number of patients treated	Rheumatology	Dermatology	Gastroenterology	
		TOTAL	206	30	184	
		Abatacept [Orencia]	0	0	0	
		Adalimumab [Biosimilar]	0	0	0	
		Adalimumab [Humira]	130	18	73	
		Apremilast [Otezla]	0	0	0	
		Baricitinib [Olumiant]	0	0	0	
		Brodalumab [Kyntheum]	0	0	0	
		Certolizumab [Cimzia]	1	0	0	
		Dimethyl fumarate [Skilarence]	0	0	0	
		Etanercept [Enbrel]	17	0	0	
		Etanercept Biosimilar [Benepali or Erelzi]	6	0	0	
		Golimumab [Simponi]	3	0	3	
		Guselkumab [Tremfya]	0	0	0	
		Infliximab [Remicade]	4	0	2	
		Infliximab Biosimilar [Inflectra, Remsima or Flixabi]	9	0	88	

Ixekizumab [Taltz]	0	0	0
Rituximab [Mabthera]	20	0	0
Rituximab Biosimilar [Rixathon or Truxima]	4	0	0
Sarilumab [Kevzara]	0	0	0
Secukinumab [Cosentyx]	3	2	0
Tocilizumab [Ro Actemra]	13	0	0
Tofacitinib [Xeljanz]	0	0	0
Ustekinumab [Stelara]	3	11	1
Vedolizumab [Entyvio]	0	0	31

Please note the data given covers the period 1<sup>st</sup> April 2017 – 31<sup>st</sup> March 2018.

17-5-18 4076

**1. Please can you tell me whether the trust allows patients to self-fund for any of the following procedures?**

- A. Hip replacements -** Yes
- B. Knee replacements -** Yes
- C. Cataracts –** The Trust has never undertaken any Cataract procedures for private patients.

**2. If yes to all or part of question 1, please can you tell me how much the trust charges for:**

- A. Hip replacements –** £4,947 (implant extra charge)
- B. Knee replacements –** £3,488 (implant extra charge)
- C. Cataracts –** N/A

**(Please provide fees for any of the procedures which can be self-funded at the trust)**

Patients are charged in line with the theatre category in which the procedure should fall into, with an additional charge for bed stay.

Professional fees are invoiced separate to the Trusts billing process.

**THEATRE PROCEDURES BY HOSPITAL CATEGORY ACCORDING TO BUPA BANDING**

\*\*disposable will be added accordingly\*\*

Disposable Kit	£ 327
Minor	£ 261
Intermediate	£ 491
Major	£ 884
Major +	£ 1,065
CMO 1	£ 1,673
CMO 2	£ 1,721
CMO 3	£ 1,822
CMO 4	£ 1,910
CMO 5	£ 1,999
Theatre Time: (per hour over run)	£ 134

**WARD ACCOMMODATION FOR PRIVATE ADMISSIONS**

Per Day on a shared ward	£ 354
Day Bed Unit shared ward	£ 305
Ensuite side room (available only in the treatment centre)	£ 421
Ensuite side room (Daycase) (available only in the treatment centre)	£ 315

**3. Please state the average waiting time (as of May 2018) for patients who self-fund for**

- A. Hip replacements –** Variable according to available theatre space
- B. Knee replacements –** Variable according to available theatre space
- C. Cataracts –** N/A

**4. Please state the average waiting time (as of May 2018) for patients who have the following treatments provided by the NHS at the trust:**

- A. Hip replacements –** Approx 35 weeks – data largely unavailable currently due to e-care and system function
- B. Knee replacements -** Approx 35 weeks – data largely unavailable currently due to e-care and system function
- C. Cataracts –** N/A

		<p><b>5. Has the trust always enabled patients to self-fund or has it only been introduced recently, eg past five years? I understand this may be difficult to answer.</b></p> <p>There has been changing directive on this over the years. The rule of thumb that is now followed is that if the Trust can deliver self-pay/privately insured cases around NHS work without any negative effect then we do this, if there is a negative effect – usually due to resources available, then this work will be suspended. Typically the Trust does not allow private/self-funded work in the “winter” to enable us to tackle the NHS pressures that are occurring.</p>																								
18-5-18	4077	<table border="1"> <thead> <tr> <th data-bbox="344 459 741 603"></th> <th data-bbox="741 459 949 603">Lucentis (ranibizumab) Injections</th> <th data-bbox="949 459 1151 603">Avastin (bevacizumab) Injections</th> <th data-bbox="1151 459 1323 603">Eylea (aflibercept) Injections</th> <th data-bbox="1323 459 1529 603">Illuvien (Fluocinolone) Impants</th> <th data-bbox="1529 459 1771 603">Ozudex (Dexamethasone) Implants</th> </tr> </thead> <tbody> <tr> <td data-bbox="344 603 1771 644"><b>Total Vials / Implants</b></td> <td data-bbox="741 603 949 644"></td> <td data-bbox="949 603 1151 644"></td> <td data-bbox="1151 603 1323 644"></td> <td data-bbox="1323 603 1529 644"></td> <td data-bbox="1529 603 1771 644"></td> </tr> <tr> <td data-bbox="344 644 741 919">Vials / Impants for Wet Age Related Macular Degeneration (wAMD) Vials / Impants for Diabetic Macular Oedema [DMO], Retinal Vein Occlusion [RVO] or other such as mVNV</td> <td data-bbox="741 644 949 919">227</td> <td data-bbox="949 644 1151 919">38</td> <td data-bbox="1151 644 1323 919">288</td> <td data-bbox="1323 644 1529 919">0</td> <td data-bbox="1529 644 1771 919">7</td> </tr> </tbody> </table> <p>Please note we are unable to separate into individual indications.</p>							Lucentis (ranibizumab) Injections	Avastin (bevacizumab) Injections	Eylea (aflibercept) Injections	Illuvien (Fluocinolone) Impants	Ozudex (Dexamethasone) Implants	<b>Total Vials / Implants</b>						Vials / Impants for Wet Age Related Macular Degeneration (wAMD) Vials / Impants for Diabetic Macular Oedema [DMO], Retinal Vein Occlusion [RVO] or other such as mVNV	227	38	288	0	7	
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Vials / Impants for Wet Age Related Macular Degeneration (wAMD) Vials / Impants for Diabetic Macular Oedema [DMO], Retinal Vein Occlusion [RVO] or other such as mVNV	227	38	288	0	7																					
18-5-18	4078	<p><b>1. Have you invested in technology specifically to comply with GDPR?</b></p> <p>No</p> <p><b>2. Which information security framework(s) have you implemented?</b></p> <p>Working towards Cyber Essentials accreditation</p> <p><b>3. Have you signed contractual assurances from all the third-party organisations you work with requiring that they achieve GDPR compliance by 25 May 2018?</b></p>																								

		<p>It is important that all Third Parties protect the Trust's information in line with Trust standards and Government Legislation and therefore when engaging with external suppliers/organisations we ensure that they sign The Trust Third Party Agreement (TPA) which incorporates GDPR and the UK Data protection Bill. Maintaining the confidentiality of our Personal Identifiable Data (PID) and Business Critical information.</p> <p><b>4. Have you completed an audit to identify all files or databases that include personally identifiable information (PII) within your organisation?</b></p> <p>Yes - Data Flow mapping, Departmental asset registers and System Information asset registers</p> <p><b>5. Do you use encryption to protect all PII repositories within your organisation?</b></p> <p>Yes</p> <p><b>6. As part of this audit, did you clarify if PII data is being stored on, and/or accessed by:</b></p> <p>Yes</p> <p><b>7. Does the organisation employ controls that will prevent an unknown device accessing PII repositories?</b></p> <p>Yes</p> <p><b>8. Does your organisation employ controls that detect the security posture of a device before granting access to network resources – i.e. valid certificates, patched, AV protected, etc.</b></p> <p>No</p> <p><b>9. Should PII data be compromised, have you defined a process so you can notify the relevant supervisory authority within 72 hours?</b></p> <p>Yes</p>	
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		<p><b>10. Have you ever paid a ransom demand to have data returned / malware (aka ransomware) removed from systems?</b></p> <p>No</p> <p><b>To which positions/level does your data protection officer report? i.e. CISO, CEO, etc.</b></p> <p>Information Governance Manager reports directly to the Board</p>	
18-5-18	4079	<p><b>1. Does the Trust perform surgery for open fractures?</b></p> <p>Yes</p> <p><b>2. Does the Trust have a specific guideline/policy regarding antibiotic prophylaxis for patients with open fractures?</b></p> <p>We follow the BOA/ BOAST guidelines for antibiotics which can be found at <a href="https://www.boa.ac.uk/">https://www.boa.ac.uk/</a></p>	
21-5-18	4080	<p><b>1. What was your trust spend for temporary community agency nursing in 2017?</b></p> <p>The Trust does not employ community nurses. Therefore the Trust did not have any spend for temporary community agency nursing in 2017.</p> <p><b>2. How many RGN shifts are released to temporary agencies?</b></p> <p><b>3. How many RGN shifts released to agency go unfilled?</b></p> <p><b>4. How many HCA shifts are released to temporary agencies?</b></p> <p><b>5. How many HCA shifts released to agency go unfilled?</b></p> <p><b>6. How many agencies are on your proffered suppliers list for these requirements?</b></p> <p>It is assumed that questions 2-6 relate to community nursing, therefor the Trust's response to these questions is - not applicable.</p>	
21-5-18	4081	<p><b>1. How much money was spent on translators in the financial years 2017/18, 2016/17, and 2015/16?</b></p> <p><b>Can I have the numbers broken down by year please?</b></p> <p>2015 - 2016    £59.0k</p>	

2016 - 2017 £101.9k  
2017 - 2018 £114.4K

**2. How many times were translators required over the three years? Can I have the numbers broken down by year please?**

2017/2018 – 555 times

Please note the Trust does not record this information centrally, to obtain the records for 2015/2016 and 2016/2017 would entail going through patient records which would require permission and exceed the appropriate time limit.

**3. What languages were the translators needed for? How many times were translators needed for each language?**

Target Language	Number of Request
Polish	81
British Sign Language	37
Romanian	61
Bengali	42
Tamil	47
Arabic	25
Urdu	31
Mandarin	22
Cantonese	24
Italian	19
Hungarian	13
Spanish	22
Portuguese	16
Lithuanian	11
Gujarati	10
Somali	15

		<p> Twi 8  Punjabi 7  Greek 7  French 8  Vietnamese 6  Farsi 5  Thai 3  Russian 3  Turkish 4  Farsi (Persian) 3  Hindi 6  Bulgarian 2  Sylheti 2  Serbo-Croat 2  Farsi (Afghan) 1  Ghanian 1  Slovak 1  Japanese 1  Dari 1  Albanian 1  Serbian 1  Lingala 1  Nepali 5  Total 555 </p> <p>Please note the Trust does not record this information centrally, to obtain the records for 2015/2016 and 2016/2017 would entail going through patient records which would require permission and exceed the appropriate time limit.</p>	
22-5-18	4082	Please find attached duty rosters as requested. Staff details have been redacted and are exempt under Section 40 Personal Information, (where disclosure may contravene the Data Protection Act).	<a href="#">Link to attachment</a> <a href="#">Link to attachment</a> <a href="#">Link to attachment</a> <a href="#">Link to attachment</a>

			<a href="#">Link to attachment</a>
22-5-18	4083	<p>1. <b>In the last financial year, what was the Trust spend on patient pathway validation obtained from external providers (contractors, staffing agencies)?</b></p> <p>No</p> <p>2. <b>Does the Trust currently utilise software developed and provided by an external provider to generate information on the Trust's incomplete, planned inpatient or planned outpatient waiting list data (dashboards, reports etc)?</b></p> <p>No</p> <p>3. <b>In the last financial year, what was the Trust spend on software developed and provided by an external provider to generate information on the Trust's incomplete, planned inpatient or planned outpatient waiting list data (dashboards, reports etc)?</b></p> <p>N/A All reports are produced by in-house Performance team.</p> <p>4. <b>Does the Trust currently utilise software developed and provided by an external provider to generate information on cancer waiting list data (dashboards, reports etc)?</b></p> <p>No</p> <p>5. <b>In the last financial year, what was the Trust spend on software developed and provided by an external provider to generate information on cancer waiting list data (dashboards, reports etc)?</b></p> <p>N/A All reports are produced by in-house Performance team</p> <p>6. <b>Does the Trust currently use an external provider to deliver RTT training to Trust staff?</b></p> <p>No</p> <p>7. <b>In the last financial year, what was the Trust spend on externally developed RTT training?</b></p> <p>N/A</p> <p>8. <b>What Patient Administration System (PAS) is currently used by the Trust?</b></p>	

		<p>Cerner Millennium</p> <p><b>9. What Patient Administration System (PAS) is the Trust planning to procure and utilise once the Trust's existing PAS contract has expired?</b></p> <p>N/A, we have no plans to re-procure</p> <p><b>10. In the last financial year, has the Trust had an audit or review of the Trust's patient waiting list data quality by an external organisation?</b></p> <p>All NHS Trusts have their waiting list data reviewed as part of the Quality Accounts audit by their external auditors. The review of the Quality Accounts audit is one element of work that is undertaken by the external auditors.</p> <p><b>11. In the last financial year, what was the Trust's spend on review or audit of the Trust's patient waiting list data quality delivered by an external organisation?</b></p> <p>As highlighted above in question (11), the work undertaken that covers the review of data quality of the Trust waiting list is part of the Quality Accounts audit. The fee for this work is not separated and is part of the statutory external audit and therefore we cannot provide this information.</p>	
22-5-18	4084	<p><b>• What is the total number of children and young people diagnosed with Cerebral Palsy by your Trust/Health Board in the last five years? (N.B.: this should be recorded as a total figure rather than figures for each year individually.)</b></p> <p>114.</p> <p>Please note included are all inpatients discharged from MKUH between the 1st April 2013 and the 31st Mar 2018, where the patient was aged 18 or under on the day of admission, and any of the following ICD10 Diagnosis Codes were coded to the inpatient spell :</p> <p>A504: Late congenital neurosyphilis [juvenile neurosyphilis]  A521: Symptomatic neurosyphilis  G800: Spastic quadriplegic cerebral palsy  G801: Spastic diplegic cerebral palsy</p>	

G802: Spastic hemiplegic cerebral palsy  
G803: Dyskinetic cerebral palsy  
G804: Ataxic cerebral palsy  
G808: Other cerebral palsy  
G809: Cerebral palsy, unspecified

Any patients treated in outpatients are not included in this figure, as MKUH does not record diagnoses against outpatient attendances and is therefore unable to identify these patients.

- **What is the care pathway for children and young people with cerebral palsy in your Trust/Health Board? Please provide a copy of this if possible.**
- **Is there a specific timescale set out in your care pathway for referral to a child development service for diagnosis of cerebral palsy from the point when symptoms are initially identified? If so, please provide this data.**
- **What is the total number of:**
  - **Health visitors employed by your Trust/Health Board?**
  - **Specialist health visitors for children with special needs employed by your Trust/Health Board?**
- **What training is given to healthcare professionals, including health visitors and GPs, to recognise the risk factors and possible symptoms for Cerebral Palsy?**

Please redirect the above questions to Central and North West London at [freedomofinformation.cnwl@nhs.net](mailto:freedomofinformation.cnwl@nhs.net) as none of the above falls under the Trusts remit.

- **What is the total number of specialist staff employed by your Trust/Health Board, who are trained to work with children and young people with Cerebral Palsy, from the following disciplines:**
  - **Paediatric speech and language therapy** – Paediatric Speech and Language Therapy comes under the remit of CNWL. Please contact [freedomofinformation.cnwl@nhs.net](mailto:freedomofinformation.cnwl@nhs.net)
  - **Paediatric physiotherapy** - I can confirm the Trust have 4 band 6's and 2 band 7's that specifically have children with cerebral Palsy on their caseload.
  - **Paediatric occupational therapy** – Paediatric Occupational Therapy comes under the remit of CNWL. Please contact [freedomofinformation.cnwl@nhs.net](mailto:freedomofinformation.cnwl@nhs.net)

**How many children and young people with Cerebral Palsy are currently on a waiting list to access any of the above services within your Trust/Health Board?**

		Usually we would not have any patients with a known diagnosis of CP on our waiting list – they would be allocated an appointment straight away even if this was some weeks away	
22-5-18	4085	<p><b>I am analysing information on hospital trust and would be obliged if you would provide as much of the following information as possible under an FOI request. Wherever possible, please include the name and the version number of all systems:</b></p> <ol style="list-style-type: none"> <li>1. <b>PAS</b> - Cerner Millennium</li> <li>2. <b>EPR</b> - Cerner Millennium</li> <li>3. <b>Emergency Department Information System</b> – Cerner Millenium</li> <li>4. <b>Radiology Information System</b> – HSS Cris</li> <li>5. <b>PACS</b> - Insignia</li> <li>6. <b>Do you use NHS Mail ♣ Or other email solutions used</b> - Other</li> <li>7. <b>Clinical Noting</b> – Cerner Millennium</li> <li>8. <b>Operating Systems ♣ By Desktop and By Server o Anti-Virus Vendor</b> -The Trust withholds this information on the basis of the exemption in Section 36(2)(c) of the Freedom of Information Act Section 36(2) - (prejudice to effective conduct of public affairs) This information is being withheld due to the risk associated with revealing information that could be used to compromise the security of infrastructure, systems and information.</li> <li>9. <b>Clinical Decision Support Systems</b> – n/a</li> </ol>	
22-5-18	4086	Please find attached.	<a href="#">Link to attachment</a>
23-5-18	4087	<p><b>Please may I request a copy of the trust’s current Peripheral Intravenous Cannulation Policy.</b></p> <p>The Trust does not have its own policy we use the guidance in the Marsden Manual 9<sup>th</sup> edition. This is nationally recognised as the definitive guide to clinical nursing skills. Hard copies are available on all wards and on our Intranet.</p> <p>The Royal Marsden Manual of Clinical Nursing Procedures 9<sup>th</sup> edition  Edited by: Lisa Dougherty and Sara Lister  Published by: Wiley and Blackwell</p>	
25-5-18	4088	<b>Please provide copies of all correspondence between the Trust and: (a) the Department of Health, (b)</b>	

		<p><b>The Prime Minister's Office.</b></p> <p><b>Please only include correspondence dated within the last 12 months which contains the word "Brexit".</b></p> <p><b>This should include correspondence from the Trust's chief executive and members of the Board of Directors.</b></p> <p>I can confirm that the Trust have no record of any such correspondence.</p>	
29-5-18	4089	Please see attached.	<a href="#">Link to attachment</a>
30-5-18	4090	<ol style="list-style-type: none"> <li>1. <b>How many diagnoses of ADHD were there in the CCG in each of the last 10 years</b></li> <li>2. <b>How many children and adults are currently waiting for an ADHD diagnosis</b></li> <li>3. <b>What is the average wait for an ADHD diagnosis for Children</b></li> <li>4. <b>What is the average wait for an ADHD diagnosis for Adults</b></li> <li>5. <b>What is the CCG target time for an ADHD waiting time</b></li> </ol> <p>The Trust does not record this information this is obtainable within the community from</p> <p><b>Central and North West London NHS Foundation Trust</b></p> <p>Trust Headquarters  Stephenson House  75 Hampstead Road  London  NW1 2PL  Tel: 020 3214 5700</p>	
31-5-18	4091	<p><b>Under the Fol act could you please provide contact details for phone and email for the following members of staff;</b></p> <ul style="list-style-type: none"> <li>- <b>Chief executive officer</b></li> <li>- <b>Deputy CEO</b></li> <li>- <b>Chief medical officer</b></li> <li>- <b>Chief nurse</b></li> <li>- <b>Chief financial officer</b></li> <li>- <b>Director of workforce</b></li> </ul>	



		<p align="center"><b>- Director of HR</b></p> <p>The information requested can be found on the Trusts website at :</p> <p><a href="http://www.mkhospital.nhs.uk/images/comms/BoD/MKUH_Org_Chart_Spring_2017_web.pdf">http://www.mkhospital.nhs.uk/images/comms/BoD/MKUH_Org_Chart_Spring_2017_web.pdf</a></p> <p>Please note individual staff details are exempt under Section 40 Personal Information (where disclosure may contravene the Data Protection Act) unless permission to release has been granted or they are already in the public domain.</p>	
31-5-18	4092	<p><b>Q1: What contractual relationships (Master Vendor, Neutral Vendor, Direct Engagement or Other) do you have in place for the supply of AHP locums to the Trust? Please state the name(s) of the various provider/locum agencies used and the relationship with each (e.g. Medacs, direct, Interact, Master Vendor etc.)</b></p> <p>The Trust has a call off contract with the agencies and therefore this is “direct engagement”.</p> <p>Agencies we use are listed below:-</p> <p>247 TIME LTD  ATLANTIS MEDICAL LTD  GLOBE LOCUMS LTD  HCL HEALTHCARE LTD  ID MEDICAL GROUP LTD  JENNIE REEVES RADIOGRAPHERS AGENCY LTD  LOCUM PLACEMENT GROUP LTD  LOCUMWORX LTD  LONDON TEACHING POOL LTD  MAXXIMA LTD  MEDICONNECT RECRUITMENT LTD  MEDICSPRO LTD  PERTEMPS MEDICAL PROFESSIONALS LTD  PLACEMENT GROUP (UK) LTD  PULSE HEALTHCARE LTD  RIG MEDICAL RECRUIT LTD</p>	<p><a href="#">Link to spreadsheet</a>  <a href="#">Link to spreadsheet</a></p>

SANCTUARY PERSONNEL LTD  
SENSIBLE LOCUMS LTD  
SUGARMAN GROUP LTD  
TOTAL ASSIST RECRUITMENT LTD  
YOUR WORLD RECRUITMENT LTD

**Q2: Please state the utilisation rate that has been achieved through each of the relationships detailed in Q1 during the financial year 2017-18. This should amount to the total value of AHP locum spend supplied by each relationship during 2017-18 as a percentage of total AHP locum spend in the same period.**

Please see spreadsheet attached

**Q3: Please can you break down your total spend on Allied Health Professional (AHP) agency staff during the financial year 2017-18 by the specialisms below:**

- **Chiropodist/Podiatrist,**
- **Dietician,**
- **Occupational Therapist,**
- **Physiotherapist,**
- **Prosthetist / Orthotist,**
- **Imaging Professionals,**
- **Speech / Language Professionals.**

Please see spreadsheet attached