

Monday 24 March 2025

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on Monday 24 March 2025. I am pleased to confirm the following.

Please can I ask what is your information governance staffing structure and/or organogram? By Information Governance, this is to include the staff in the department/s that process Subject access requests, Freedom of information requests, Data protection impact assessments, the data security tool kit, undertake system audits, breaches and breach reporting, and other Information Governance related takes. Please include if there are several departments or divisions that undertake this work.

Information Governance Manager and DPO – 0.5 WTE Band 8b
Information Governance Manager – 0.5 WTE Band 8b

Information Governance and Inquiry Manager -1 WTE Band 8a
Data protection impact assessments, the data security tool kit, breaches and breach reporting

Information Governance Team Lead - 1 WTE Band 6
Freedom of information requests, Data protection impact assessments
Office manager

Information Governance Administrator - 1 WTE Band 4
Information Governance Administrator -1 WTE Band 4

Subject access requests, system audits, spot check audits
Asset registers and Data Mapping

Information Governance Co-Ordinator - 1 WTE Band 3
Subject access requests, scanning, stationery orders

If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely

Freedom of Information Team Lead
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

Any re-use of this information will be subject to the
'Re-use of Public Sector Information Regulations' and best practice.