

Friday 16 May 2025

Request under Freedom of Information Act 2000

Thank you for your request for information which we received on Friday 2 May 2025. I am pleased to confirm the following.

What electronic or digital systems are currently in place to record mask fit testing compliance?

SharePoint and ESR

Are you using Microsoft Excel to record any part of this data?

Yes, to upload fit test results for individuals.

Do you have a documented process or standard operating procedure (SOP) for managing mask fit testing?

Yes, there is an SOP in place

Which department(s) or roles are responsible for maintaining these records and overseeing compliance?

Currently done by OH

Is any part of the recording or reporting process paper-based?

Fit testing results are recorded on fit testing form by fit tester. Then get uploaded on SharePoint. Results gets uploaded on ESR for each individual

How frequently is fit testing data reviewed or audited?

Ad hoc as and when needed

Does the Trust have any internal targets or benchmarks for fit testing compliance?

No

Approximately how much staff time (e.g. hours per week or month) is spent managing, updating, and reporting on mask fit testing?

It takes roughly 3 to 4 days monthly

Is the management and recording of mask fit testing considered a challenge within the Trust due to a lack of appropriate IT systems?

There is no specific fit testing software however, results are added to ESR

If you are unhappy with the information received in response to this request, please address your complaint to the Patient Affairs Office at Milton Keynes Hospital NHS Foundation Trust, Standing Way, Eaglestone, Milton Keynes MK6 5LD. If, after exhausting our internal process, you are still unhappy with the information received, you may write to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

If you need any further assistance, please do not hesitate to contact us at the address above.

Yours sincerely

Freedom of Information Team Lead
For and on behalf of Milton Keynes Hospital NHS Foundation Trust

Any re-use of this information will be subject to the
'Re-use of Public Sector Information Regulations' and best practice.