																								Divisional Head of Nursing					CSU	Direc of Patie
			Trust	t								Clinical												Associate Director of		Losses &			Clinical Directors,	Care and Chie
			Execu Board of e		Chief		kecutive C	chief Chief		Associate	A	Board Investm	Divisional Deputy	A	Burdanat	Team Leade	r - Chief	Head of Financial	Head of	Clinical	Deputy Associate	Divisional	Onerational	Operations and Clinical Audit &	Funds			Capital	Matrons, Cost	Delegate Nurs
	RESPONSIBILITY	FINANCIAL LIMITS	Director Comm s ee (TE	EC) rson	e Officer	r CEO Me	eeting 0	inance Peop Officer Offic	er Director	Director of Estates	Director of I	IT Group	Divisional Deputy Director Director	Director	Holder	Manager Staffi	ng Officer	Control & Capital	Financial Management	Director of Pharmacy	Director of Operarions	Divisional Chief Nurse	Operational Manager	Director of Risk Pharmacy. Commi		te Committe e	Accountant	Project nt Manager	Centre Manager	d Medi Signatory Direc
Capital Projects and Assets	Approval of capital business cases including	All PFI schemes and Greater than £1,000,000 £100,000 and less than £1,000,000	<b>v</b>		_					_	_	_					_								_					
	leases, which are in the Annual Capital Plan.	Up to £100,000										~													~					
	Approval of capital business cases including leases not in the Annual Capital Plan	All PFI schemes and Greater than £500,000 Up to £500,000	×	_						_	_			_											_	_		—		-
		Greater than £250,000	<b>v</b>																									-		
		Greater than £25,000 and less than £250,000 or greater than 5% of the original business case																												
	Capital expenditure Variations - Variation over the original business case figure		<b>– –</b>									-						-	-											
		Less than £25,000 or less than 5% of the original business case whichever is the lower	1									<b>-</b>														_		<u> </u>		
	Approval of capital expenditure including requisitions and assets under construction	Greater than £250,000			-			•																						
	(including consultancy)	£20,000 and above, but less than £250,000 Less than £20,000	$\left  \right $	_		<b> </b> ✓		-																	_	_				
		Land and buildings	<b>~</b>							•	•																	+		
		Other Assets, where asset has a residual value Greater than £100,000	~																											
	A	£50,000 and up to £100,000 £10,000 but less than £50,000			<b>~</b>			_		_	_	-		_			_								_	_				
	Approval of asset disposals:	£5,000 but less than £10,000							~																					
		Less than £5,000	+ $+$	_		+ $+$											+											<b>_</b>		
• • •		Other - where the asset has no residual value																									~			
Contracts	Authorisation of less than the requisite number of tenders / quotes:	For all contracts of £250,000 and above For contracts less than £250,000 - Capital			<b>-</b>					-	-	-					-								_					
	Authorisation of single tender / single quote action Tender ratification and award, including	projects / Works /Goods & Services For all contracts of £250,000 and above (Illegal				+		•  -		+	1	-		+ +			+	+	-	+	+				+	-				
		under EU Regulations) For contracts less than £250,000 (illegal under			<b>•</b>					-	-										1									
		EU Regulations if above EU Threshold)			_	+		-				_								ļ						_				+-+
	authorisation of any actions resulting from post tender negotiations:	All types of tenders greater than £1,500,000 All types up to £1,500,000			~	+		-		+							+	+	+	<u> </u>										
		All types of contracts greater than £5,000,000		~	~			~																						
		All types of contracts between £1,000,000 and £5,000,000			~			•																						
	Signing of contracts (including letters of intent):	All types £250,000 and up to £1,000,000						<b>,</b>																				'		
		Goods and Services £20,000 to £250,000							~																			1		
		Capital Projects/Works up to £100,000 Goods and Services less than £20,000				+						-		~			+	+	+	+								'		
	Approval of variations/extensions to contract or new contracts (within Budget):	Greater than £500,000 Over £250,000 and up to £500,000	<b>~</b>			<b>,</b>		<b>~</b>		_	_			_			_									_				
		Up to £250,000 if a new contract			*			-									~													
		Up to £250,000 if an existing contract Up to £20,000				+ $+$				-				-											_	_				
		Greater than £500,000								<u> </u>				1 I														+		
	Approval of variations/extensions to contract or new contracts (Not within Budget):	Over £5,000 and up to £500,000	· ·																											
Service Agreements for	r Approval of healthcare contracts	Up to £5,000	+ $+$			+ $+$				+	+	+		<b>-</b>			+	+	+	+	+									+
he Provision of lealthcare		Greater than £500,000	✓																											
	Approval of variations to healthcare contracts:	£250,000 and up to £500,000 Less than £250,000			<b>~</b>	+		•	-			-					-													+
		Greater than £500,000	<b>~</b>																							_		+		
	Authorisation of credit notes relating to healthcare contracts:	£250,000 and up to £500,000 Greater than £20,000 but less than £250,000			<b>-</b>	+						-					-													
		Up to £20,000			_	+		-		+		-					-	<b>~</b>												
come Generation and esearch and	Approval of income generation contracts and	Greater than £500,000	✓							_				_												_		-		$\square$
evelopment Contracts	contracts:	£250,000 and up to £500,000 Less than £250,000		_	<b>-</b>	+		-		+	-						-	1	-											
		Greater than £500,000	<b>~</b>																											$\square$
	Approval of research and development contracts (including variations or extensions)	£250,000 and up to £500,000 £100,000 and up to £250,000			<b>~</b>			-																				+		
Purchasing and		Less than £100,000																										1		~
Purchasing and Payments (incl.	Non Pay ( Limits include VAT)	Greater than £600,000			~																							+		
Payroll)		Greater than £100,000 and up to £600,000					,	•																						$\square$
	Authorisation of revenue requisitions and invoices:	Greater than £20,000 and up to £100,000 Greater than £10,000 and up to £20,000											~	~	~					~								1		
		Greater than £5,000 and up to £10,000 Greater than £1,500 and up to £5,000	+ $+$			+ $+$				+	+			+				+	<u> </u>	<u> </u>	~							+		+ $+$
		£1,500 and below														~						<b>•</b>							~	
		Over £250,000 Greater than £100,000 and up to £250,000	+ $-$		~	+ $+$		<b>,</b>		+	+			+				+										+		+ $+$
	Pay including systematics according to the	Greater than £20,000 and up to £100,000						•					~															1		
	Pay including substantive/agency (excluding timesheets) within establishment	Greater than £10,000 and up to £20,000 Greater than £5,000 and up to £10,000	+ $-$			+ $+$				+			~	~	•			+		<u> </u>								+		+ $+$
		Greater than £5,000 and up to £10,000 Greater than £500 and up to £5,000																			•	~						1		
	Authorisation of payments where it has not	£500 and below	<b>·</b>			+ $+$										✓							<b>~</b>						•	+ $+$
	been possible to follow the normal requisitioning process:	Up to £50.000	<b>*</b>				,	<b>~</b>		1	1						-	-	1						+			1		+
																														+

	Autorisation of travel claims ( mileage)	Maximum value of any single monthly claim is restricted to £2,500 > 3 months														~								
	Authorisation of other travel and other allowances outside the Trusts Expenses Policy	Over £300			-																			
	Authorisation of other travel and other	Up to £300			~			✓		<b>v</b>														
	allowances as per the Trusts Expenses Policy	Up to £200											¥	<b>·</b>										
		Up to £100																						<b>~</b>
	Authorisation of payroll timesheets	Maximum value of any single monthly claim is restricted to £2,500 < 3 months								•			~	~						~				<b>~</b>
	Authorisation of payron timesneets	Maximum value of any single monthly claim is restricted to £2,500 > 3 months													~	~								
Income/debt write-off		Greater than £500,000	<b>✓</b>																					
		£250,000 and up to £500,000			✓																			
	Authorisation of credit notes (non-healthcare income)	Greater than £100,000 but less than £250,000						~																
		Greater than £10,000 but less than £100,000													<b>v</b>	V								
		Greater than £5,000 but less than £10,000											~											
		up to £5,000												~						<b>v</b>				
	Authorisation of debt write-off: Individual debts	All Values																			•			
Losses and special		Greater than £50,000	V																					
payments		£10,000 and up to £50,000			<b>v</b>																			
		Up to £30,000 (Staff settlement agreements only)						~	<b>~</b>															
		Up to £10,000						✓							V							¥		
		Greater than £100,000	•																					
	Authorisation of early retirement, redundancy and other termination payments to staff:	£50,000 and up to £100,000			<b>v</b>																			
		£20,000 and up to £50,000						<b>v</b>																
		Up to £20,000								¥			✓											
Budgetary Control		Greater than £100,000						<b>v</b>																
	Approval of budget virements	Greater than £50,000 and less than £100,000											~		~		~							
		Up to £50,000											~											
	Approval of Revenue Business Cases (not	Greater than £500,000	✓																					
	Capital) included in the annual revenue budget.	Greater than £50,000 and less than £500,000	.	~																				
		Up to £50,000				✓	·																	
	Approval of Revenue Business Cases (not Capital) NOT included in the annual revenue	Greater than £500,000	<b>~</b>																					
	budget	Up to £500,000	<u> </u>	✓																				
Borrowing	Approval of loans:	Loans with repayment periods of over one year	<b>~</b>								_										_			
		Loans with repayment periods of less than one year						~																