

## LOG IN AND LOG OUT: ZEBRA HANDHELD DEVICE

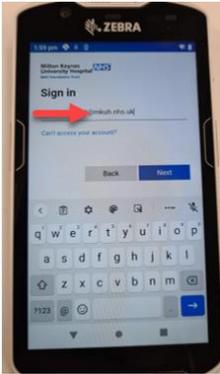
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Log-In to the Zebra Handheld Device		
<p>1)</p>	<p>1) Switch on the device using the button  on the top.</p> <p>2) Select 'SIGN IN'</p>	
<p>2)</p>	<p>Sign in using your <b>MKUH Email Address</b> and your <b>Password</b> (i.e., the same password you use to login to any computer at the Trust)</p>	

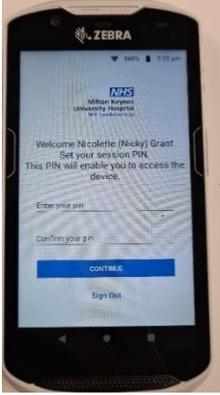
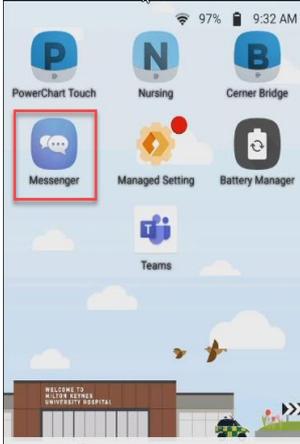
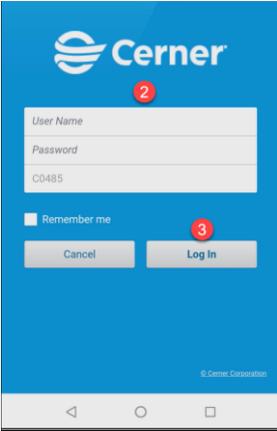
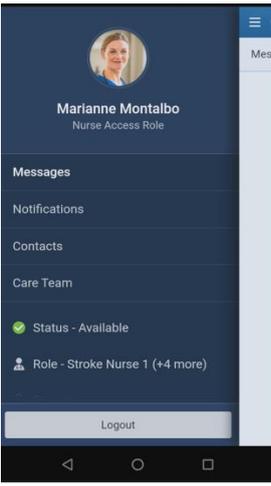
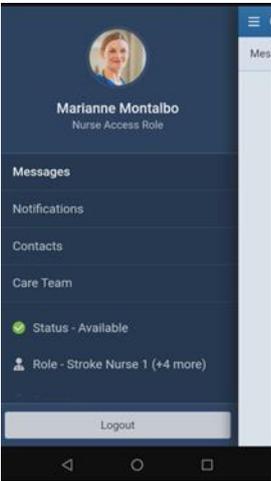
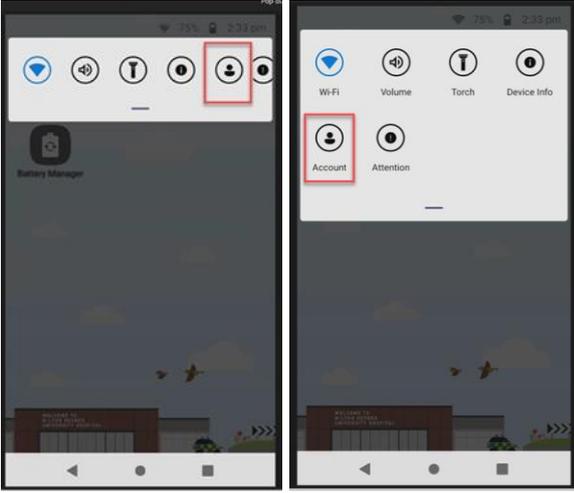
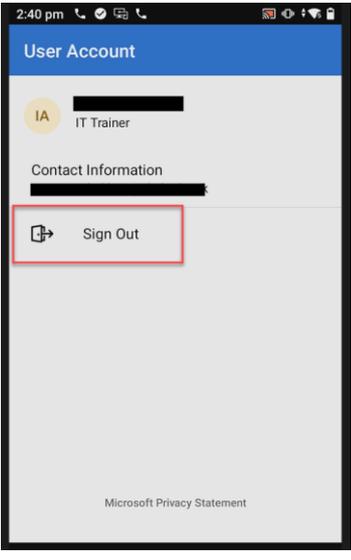
<p>3)</p>	<p>It will then ask you to create a <b>4-digit pin</b>.</p> <ol style="list-style-type: none"> <li>1) Enter a 4-digit pin of your choice.</li> </ol> <p> <i>The pin <b>cannot</b> be consecutive numbering like 1234 or 4321, it must be <b>random</b>, e.g., 1379.</i></p> <ol style="list-style-type: none"> <li>2) Confirm your pin once more.</li> <li>3) Press <b>Continue</b>.</li> </ol>	
<h3>Access Messenger on the Zebra device</h3>		
<p>4)</p>	<p>The device will now display the apps available.</p> <ol style="list-style-type: none"> <li>1) Tap on the app - <b>Messenger</b>.</li> </ol>	
<p>5)</p>	<p>If required:</p> <ol style="list-style-type: none"> <li>1) In <b>Username</b>: Either scan your Smartcard or manually enter your card details.</li> <li>2) Enter your <b>Password</b> (password set up by back office)</li> <li>3) Select <b>Log in</b></li> </ol>	

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<p>6) 1) Tap on the <b>sandwich</b> menu icon (top left) to view the table of content (TOC).</p> <p><i>Take Note</i>  <i>You can view the other tabs from this Blue Bar section by scrolling up and down.</i></p>	
Log-Out of the Messenger and the Zebra handheld device	
<p>7) 1) Tap on the sandwich menu icon to expand the TOC.                  2) Tap Logout</p>	
<p>8) 3) Swipe down from the top of the screen.                  4) Select the <b>Account icon</b> </p>	

9)	Select <b>Sign Out</b>	
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\*\*\*End\*\*\*